

**BASTROP ECONOMIC DEVELOPMENT CORPORATION (BEDC)**  
**BOARD OF DIRECTORS**  
**Minutes of Monthly Meeting, June 17, 2019**  
**Bastrop City Hall, 1311 Chestnut Street, Bastrop, Texas**

The Bastrop Economic Development Corporation (BEDC) met on Monday, June 17, 2019, at 5:00 p.m. at Bastrop City Hall, 1311 Chestnut Street, for a Monthly Meeting. Board members present: Kathryn Nash, Kevin Plunkett, Sam Kier, Connie Schroeder, Ron Spencer, Pat Crawford and Jeff Haladyna. Staff members present: Phallan Davis, Angela Ryan, Jean Riemenschneider and Kathy Merrifield. BEDC Attorney Cameron Cox was also in attendance.

1. **CALL TO ORDER** – Board Chair Kathryn Nash called the Board Meeting to order at 5:00 p.m. and took the Board into Executive Session.
2. **PUBLIC COMMENT(S)** – Richard Smarzik and Dock Jackson each spoke about agenda Item 3.3 and the 921 Main Street Project.
3. **REGULAR BUSINESS & PRESENTATIONS**
  - 3.1. Approval of meeting minutes of the Bastrop EDC Regular Board Meeting of May 20, 2019. Mr. Plunkett made the motion to approve the minutes as submitted, Ms. Schroeder seconded, and the motion passed.
  - 3.2. Acceptance of the Bastrop EDC's financial summary report for period ending May 31, 2019. Ms. Davis presented the May financials. Mr. Kier made the motion to accept the financials as submitted, Mr. Plunkett seconded, and the motion passed.
  - 3.3. Consideration, discussion and possible action on Resolution R-2019-0007 of the Bastrop Economic Development Corporation approving and requesting approval of an amendment to the BEDC's FY 2018/2019 annual budget to allocate THREE HUNDRED SEVENTY-SEVEN THOUSAND SEVENTY-TWO (\$377,072) DOLLARS from reserve funds to be used for the cash down payment on a loan for construction costs for the 921 Main Street Project, to be used first in the construction project. Public comments were heard from Richard Smarzik and Dock Jackson. Mr. Plunkett made the motion to approve Resolution R-2019-0007 with the amended wording 'and to authorize the Treasurer to distribute these funds and execute all necessary documents', Mr. Haladyna seconded, and the motion passed.
  - 3.4. Consideration, discussion and possible action on the appointment of an Interim Executive Director for the BEDC. After discussion in Executive Session, Phallan Davis, current Marketing and Communications Manager, was appointed as Interim Director until a new Executive Director is hired.
  - 3.5. Update on EDC staff activities (e.g., marketing, prospects, projects, events, and other updates). Ms. Davis presented May staff activities, including metrics for the EDC website, social media and projects.
4. **EXECUTIVE SESSION (Note: this was moved to after Call to Order)**
  - 4.1. At 5:02 pm, the Bastrop EDC Board of Directors met in a closed/executive session pursuant to the Texas Government Code, Chapter 551, to discuss the following:

- (1) **Section 551.071** Consultation with Attorney – Project Agnes II, Project Compassionate, Project Green, Project Noah, Project Gnome, Project Technology/ MLK, Project Bronze Star, Project Paint by Number, Project Molly, and 921 Main Street
- (2) **Section 551.072** Deliberation about the purchase, exchange, lease, or value of real property – Project Paint by Number, Project Molly, and 921 Main Street
- (3) **Section 551.087** Deliberation regarding the commercial or financial information received on potential projects – Project Agnes II, Project Compassionate, Project Green, Project Noah, Project Gnome, Project Technology/MLK, Project Bronze Star, Project Paint by Number, Project Molly
- (4) **Section 551.074** Personnel Matters – to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of an employee.

4.2. At 7:12 p.m., the Bastrop EDC Board of Directors reconvened into open session to discuss, consider and/or take any action necessary related to the executive sessions noted herein. Two items were addressed: 1) Mr. Kier made the motion to appoint Phallan Davis to Interim Director, Ms. Crawford seconded, and the motion passed. 2) Mr. Spencer made a motion to change Kathy Merrifield's title to Office Manager with commiserate pay increase effective July 1<sup>st</sup>, 2019, Mr. Kier seconded, and the motion passed.

5. **ADJOURNMENT** – Board Chair Kathryn Nash adjourned the meeting at 7:35 p.m.

APPROVED:   
Kathryn Nash, Board Chair

ATTEST:   
Kathy Merrifield, EDC Assistant