

**BASTROP ECONOMIC DEVELOPMENT CORPORATION (BEDC)**  
**BOARD OF DIRECTORS**  
**Minutes of Monthly Meeting, December 16, 2019**  
**Bastrop City Hall, 1311 Chestnut Street, Bastrop, Texas**

The Bastrop Economic Development Corporation (BEDC) met on Monday, December 16, 2019, at 5:00 p.m. at Bastrop City Hall, 1311 Chestnut Street, for a Monthly Meeting. Board members present: Kathryn Nash, Kevin Plunkett, Connie Schroeder, Ron Spencer, and Pat Crawford. Board members Sam Kier and Jeff Haladyna were not present. Staff members present: Cameron Cox, Angela Ryan, Jean Riemenschneider, and Kathy Merrifield. BEDC Attorney Robyn Katz was in attendance.

1. **CALL TO ORDER** – Board Chair Kathryn Nash called the Board Meeting to order at 5:00 p.m.
2. **PUBLIC COMMENT(S)** – There were no public comments.
3. **REGULAR BUSINESS & PRESENTATIONS**
  - 3.1. Approval of meeting minutes from the Bastrop EDC Regular Board Meeting of November 18, 2019. Mr. Plunkett made the motion to approve the minutes as submitted, Mr. Spencer seconded, and the motion passed.
  - 3.2. Acceptance of the Bastrop EDC's financial summary reports for periods ending September 30, 2019, October 31, 2019, and November 30, 2019. (Note: November's financials were not available at the time the packet was prepared.) Mr. Plunkett made the motion to accept the September and October BEDC financials as submitted, Ms. Crawford seconded, and the motion passed.
  - 3.3. Update on 921 Main Street Building from Project Manager Jimmy Crouch. Mr. Crouch began his updates but the Board requested to go into Executive Session.
  - 3.4. Consideration, discussion and possible action to approve Resolution R-2019-0025 of the Bastrop Economic Development Corporation authorizing the Chief Executive Officer to enter into a contract with Golden Shovel to develop BEDC's website. Mr. Plunkett made the motion to approve the first phase of the contract and Mr. Spencer seconded. Attorney Katz commented that the not to exceed amount on the Resolution was transposed and read \$34,900 instead of \$39,400. Mr. Plunkett amended his motion for Resolution R-2019-0025 to include the correct amount of \$39,400, Ms. Schroeder seconded, and the motion passed.
  - 3.5. Consideration, discussion and possible action to approve Resolution R-2019-0026 of the Bastrop Economic Development Corporation authorizing the Chief Executive Officer to enter into a contract with The Retail Coach to attract new retail to Bastrop. Mr. Spencer made the motion to approve Resolution R-2019-0026, Ms. Crawford seconded, and the motion passed.
  - 3.6. Consideration, discussion and possible action to approve Resolution R-2019-0027 of the Bastrop Economic Development Corporation authorizing the Chief Executive Officer to enter into a contract with Site Location Partnership to continue our partnership for site selectors. Mr. Spencer made the motion to approve Resolution R-2019-0027, Mr. Plunkett seconded, and the motion passed.
  - 3.7. Consideration, discussion and possible action to approve Resolution R-2019-0028 of the Bastrop Economic Development Corporation authorizing the Chief Executive Officer to enter into a contract with The Highland Group to conduct a downtown boutique hotel study with the

BEDC and the City of Bastrop. Mr. Plunkett made the motion to approve Resolution R-2019-0028, Mr. Spencer seconded, and the motion passed.

3.8. Update on Industrial Park drainage plan with Bowman Consulting. No action was necessary.

3.9. Update on EDC staff activities for past month (e.g., marketing, prospects, projects, events, and other updates). Mr. Cox presented staff updates. No action was necessary.

#### 4. EXECUTIVE SESSION

4.1. At 5:10 p.m., the Bastrop EDC Board of Directors met in a closed/executive session pursuant to the Texas Government Code, Chapter 551, to discuss the following:

(1) **Section 551.071** Consultation with Attorney and **Sections 551.072 & 551.087** Deliberation regarding the commercial or financial information, as well as the purchase, exchange, lease, or value of real property received on potential projects – Project Paint by Number and 921 Main Street Project.

4.2. At 5:52 p.m., the Bastrop EDC Board of Directors reconvened into open session to discuss, consider and/or take any action necessary related to the executive sessions noted herein. There were two motions resulting from Executive Session. Mr. Plunkett made the motion to give the Executive Director authority to mutually terminate the existing contract with Stone Development, Ms. Schroeder seconded, and the motion passed. Ms. Crawford made the motion to give the Executive Director authority to enter into a contract for the completion of the construction at 921 Main Street, Ms. Schroeder seconded, and the motion passed.

5. **ADJOURNMENT** – Board Chair Kathryn Nash adjourned the meeting at 6:30 p.m.

APPROVED:   
Kathryn Nash, Board Chair

ATTEST:   
Kathy Merrifield, Office Manager